KindCare
Safety Checks Policy and Procedure

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Policy Statement:

KindCare is committed to providing a safe and healthy environment for our clients, staff, and visitors by implementing effective safety checks on equipment. We acknowledge that such practices can prevent equipment failures or malfunctions and promote the independence and well-being of our clients and staff.

Procedure:

Identifying Risks:

Staff should identify the risks of equipment failures or malfunctions in the workplace and during service delivery.

Staff should assess the needs and abilities of clients regarding equipment use.

Preventing Risks:

Staff should conduct regular safety checks on equipment, following manufacturer's guidelines and specifications, to prevent equipment failures or malfunctions.

Staff should remove any equipment from service that fails a safety check or shows signs of damage or malfunction.

Staff should implement appropriate risk assessments and follow the organisation’s equipment safety policy and procedure.

Managing Risks:

Staff should report any equipment failures or malfunctions to their supervisor immediately.

Staff should seek assistance or advice when necessary.

Staff should follow the organisation’s incident reporting and investigation procedure.

Improving Practices:

Staff should participate in regular audits, assessments, and feedback processes to identify areas for improvement in equipment safety practices.

Staff should receive regular training, education, and support in implementing and improving these practices.

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