KindCare
Infection Control Policy and Procedure

Infection Control Policy and Procedure

Policy Statement:

KindCare is committed to preventing the spread of infection by implementing effective infection control practices. We acknowledge that such practices can prevent the risk of infection and promote the health and safety of our clients, staff, and visitors.

Procedure:

Identifying Risks:

Staff should identify the risks of infection transmission in the workplace and during service delivery. Staff should assess the needs and abilities of clients regarding infection control practices.

Preventing Risks:

Staff should use personal protective equipment, such as gloves, masks, or gowns, as appropriate, to prevent exposure to bodily fluids or infectious agents.

Staff should use appropriate hand hygiene techniques and follow respiratory hygiene and cough etiquette protocols to prevent the spread of infection.

Staff should implement appropriate cleaning and disinfection protocols for facilities, equipment, and common areas to prevent the spread of infection.

Managing Risks:

Staff should report any incidents, exposure, or potential exposure to infectious agents to their supervisor immediately.

Staff should follow isolation protocols for clients with suspected or confirmed infections to prevent the spread of infection.

Staff should receive appropriate immunisations and follow the organisation's infection control policy and procedure.

Improving Practices:

Staff should participate in regular audits, assessments, and feedback processes to identify areas for improvement in infection control practices.

Staff should receive regular training, education, and support in implementing and improving these practices.

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Policy and Procedure for Manual Handling

Policy Statement:

KindCare is committed to providing a safe and healthy environment for our clients, staff, and visitors by implementing effective manual handling practices. We acknowledge that such practices can prevent the risk of injury, minimise the risk of harm, and promote the independence and well-being of our clients and staff.

Procedure:

Identifying Risks:

Staff should identify the risks of manual handling activities in the workplace and during service delivery.

Staff should assess the needs and abilities of clients regarding manual handling activities.

Preventing Risks:

Staff should use safe manual handling techniques and ergonomic guidelines to prevent injuries to themselves and clients.

Staff should use appropriate mechanical aids or assistive devices to reduce the risk of injury.

Staff should implement appropriate manual handling risk assessments and follow the organisation's manual handling policy and procedure.

Managing Risks:

Staff should report any incidents or injuries related to manual handling activities to their supervisor immediately.

Staff should seek assistance or use appropriate mechanical aids or assistive devices when necessary.

Staff should follow the organisation's incident reporting and investigation procedure.

Improving Practices:

Staff should participate in regular audits, assessments, and feedback processes to identify areas for improvement in manual handling practices.

Staff should receive regular training, education, and support in implementing and improving these practices.

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Policy and Procedure for Safety Checks

Policy Statement:

KindCare is committed to providing a safe and healthy environment for our clients, staff, and visitors by implementing effective safety checks on equipment. We acknowledge that such practices can prevent equipment failures or malfunctions and promote the independence and well-being of our clients and staff.

Procedure:

Identifying Risks:

Staff should identify the risks of equipment failures or malfunctions in the workplace and during service delivery.

Staff should assess the needs and abilities of clients regarding equipment use.

Preventing Risks:

Staff should conduct regular safety checks on equipment, following manufacturer's guidelines and specifications, to prevent equipment failures or malfunctions.

Staff should remove any equipment from service that fails a safety check or shows signs of damage or malfunction.

Staff should implement appropriate risk assessments and follow the organisation’s equipment safety policy and procedure.

Managing Risks:

Staff should report any equipment failures or malfunctions to their supervisor immediately.

Staff should seek assistance or advice when necessary.

Staff should follow the organisation’s incident reporting and investigation procedure.

Improving Practices:

Staff should participate in regular audits, assessments, and feedback processes to identify areas for improvement in equipment safety practices.

Staff should receive regular training, education, and support in implementing and improving these practices.

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