# KindCare
# Informed Consent Policy and Procedure




KindCare is committed to respecting the rights of our clients with disabilities and promoting their autonomy and independence. One approach we take to achieve this is by ensuring that all clients are provided with clear, concise, and relevant information to their needs. This policy and procedure outlines the steps we take to ensure that clients give their informed consent for the services they receive.

## Purpose:

This policy and procedure aims to ensure that all clients provide informed consent for the services they receive from KindCare. We recognise that informed consent is a critical aspect of promoting the rights and autonomy of our clients with disabilities.

## Scope:

This policy and procedure applies to all clients receiving services from KindCare. It also applies to all staff and contractors involved in providing those services.

## Principles:

KindCare is committed to complying with the following principles when obtaining informed consent from clients:

- Consent must be voluntary: KindCare will ensure that clients are not pressured or coerced into providing their consent. Consent must be given freely and without any undue influence.
- Consent must be informed: KindCare will provide clients with clear, concise, and relevant information to their needs. This includes information about the purpose, nature, and possible risks and benefits of the services they will receive.
- Consent must be ongoing: KindCare recognises that consent is ongoing. We will ensure that clients are provided with opportunities to ask questions, seek clarification, and revoke their consent at any time.
- Consent must be documented: KindCare will document all instances of informed consent in the client's file, including the date, time, and nature of the consent provided.

## Procedure:

To ensure compliance with the above principles, KindCare will:

- Provide clients with information about the services they will receive: KindCare will provide clients with information about the purpose, nature, and possible risks and benefits of the services they will receive. This information will be provided in a format that is accessible and appropriate for the client's needs.
- Obtain consent from clients: KindCare will obtain informed consent from clients before providing any services. Consent will be obtained in writing, unless this is not possible or appropriate for the client's needs.

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- Document all instances of informed consent: KindCare will document all instances of informed consent in the client's file. This documentation will include the date, time, and nature of the consent provided.
- Provide ongoing opportunities for clients to ask questions and seek clarification: KindCare will ensure that clients have ongoing opportunities to ask questions, seek clarification, and revoke their consent at any time.
- Review and update consent documentation: KindCare will review and update consent documentation as required to ensure that it remains accurate, up-to-date, and relevant to the client's needs.
- Train staff and contractors: KindCare will provide all staff and contractors with training in informed consent, including the principles outlined in this policy and procedure.

## Breach of informed consent:

Any suspected or actual breaches of informed consent must be reported to the appropriate manager or supervisor immediately. KindCare will investigate all reports of breaches and take appropriate action to prevent future breaches.

## Conclusion:

KindCare is committed to promoting the rights and autonomy of our clients with disabilities. We will continue to review and update our policies and procedures to ensure that they remain effective and comply with relevant legislation and best practice guidelines.

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