Sustainability Policy and Procedure

Policy Statement

My Department Stores is committed to reducing its impact on the environment in all work areas, from supply to delivery. MDS actively incorporates sustainability actions into its procedures for individual work tasks.

During all work, staff are to implement a range of environmental sustainability actions within their work practices, such as:

- reducing resource use
- using recycled paper for receipts and packaging for shipped products
- using energy-efficient light globes and other power-saving devices
- purchasing from suppliers who use sustainable manufacturing processes
- stopping taps from running when they are not needed, such as when lathering soap to wash your hands
- recycling any waste that is recyclable (such as paper)
- cleaning tables with a reusable cloth
- checking that all devices are turned off after use
- printing double-sided
- distributing electronic copies of information when possible.
- recycling all paper, (recyclable) plastic, aluminium and glass waste
- reducing air travel by using web-conferencing for meetings

Any breaches in environmental legislation, or behaviours that could result in breaches, should be reported by staff to their direct supervisor.

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