My Department Stores
Accounts Payable and Receivable Reconciliation Report

Completed by (Name)	
Date:	

General Ledger		**Accounts Payable**	**Accounts Receivable**	**Difference**
Total Debits				
Total Credits				

General Ledger Reconciliation						
Date	**Details**	**Journal Reference**	**Debit**	**Credit**	**Reconciled**	**Inv./Rec. Number**
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
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					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____

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Accounts Payable and Receivable
Reconciliation Report

					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____
					☐ Yes ☐ No	_____

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